Jacksonville Public Library -- Public Computer and Internet Access Policy

General Public Computer Access Policies

- Library patrons have the right of equal access to the library's public access computers.

- In order to use a computer, patrons will need to log on using a valid Jacksonville Public Library card or a reciprocal card from another public library that is part of the Resource Sharing Alliance. Time on these computers is limited to a maximum of 1 hour per day. (Not 1 hour per computer but a total of one hour combined on any of the computers) If a patron exceeds this one hour time limit, they will be automatically logged off of the computer they are using. Use of the public computers is limited to patrons 10 years of age and older, unless the underage child is accompanied by an adult 18 years of age or older.

- Patrons who do not have a valid library card and are not eligible for a free public library card, may use a guest pass to access a public computer. Patrons may ask at the main circulation desk in order to be logged on to a public computer with a guest pass.

- If extra time (beyond the allotted hour) is needed, library staff may grant such extra time as long as others are not waiting to use a public computer. Patrons must ask for extra time before their hour is actually up and they are logged off.

- There exists a single computer on the main level of the library that is reserved for patrons doing word processing or other non-Internet work. Use of this computer is limited to patrons 10 years of age and older, unless the underage child is accompanied by an adult 18 years of age or older. No library card or guest pass is required to use this computer. This computer is available on a first come, first serve basis with no set time limits. No Internet access is available on this computer.

- Patrons have the right to confidentiality and privacy when using the library's public access computers to the extent possible given certain constraints such as proximity of other patrons and staff in public access areas.

- Library staff may provide assistance to patrons in the use of the public access computers as time and staff knowledge permits.

- No more than two persons are allowed at an individual public access computer at any one time.

- All pages printed from a public access computer will be charged at a rate of .10 per page.

Internet Access Policies

- The Jacksonville Public Library supports the right of all library users, including children, to access information via the Internet.

- The library maintains filtering software on its' computers with Internet access. (This filtering software blocks pornography from all library computers.)

- No filter is totally effective and should not be relied on for complete protection, as it may not entirely prevent access to sites that parents may consider inappropriate for their children.

- Parents, not library staff, are expected to be responsible for and to supervise their children's use of the Internet.

- The Jacksonville Public Library does not and cannot exercise control over the content or accuracy of information obtained via the Internet. The library is not responsible for damages, indirect or direct, arising from a patron's use of the Internet. Therefore, the Jacksonville Public Library urges all library users to be informed consumers and to critically evaluate all information obtained via the Internet.

Prohibited Uses

- Prohibited uses of the Jacksonville Public Library's public access computers **include, but are not limited to:** violation of another user's privacy or network security; any changes to computer settings, wallpaper, bookmarks, etc....; unauthorized access to or "hacking" of other computers or networks; unauthorized downloading or copying of copyrighted materials; violation of software licensing agreements; destruction of or damage to equipment, software, or data belonging to the library or others; use of sounds or visuals which may be disruptive to others; and use of personal software on or downloading software off the Internet to the library's hardware.

- Users of the Jacksonville Public Library's public access computers are expected to obey all local, state, and federal laws and the Public Computer and Internet Access Policy of the Jacksonville Public Library. Failure to abide by these laws or policies may result in loss of Internet

privileges and/or expulsion from the library and notification of appropriate law enforcement agencies.

Wireless Access (Wi-Fi)

- Patrons may use their own wireless-enabled device to access the Internet at the Jacksonville Public Library.

- To connect to the Internet via wi-fi, patrons must go the main circulation desk and sign a form stating that they will follow all rules of the Jacksonville Public Library, as well as all local, state and federal law. This form must only be signed the first time a patron uses the library's wi-fi. Each time a patron uses the library's wi-fi, he or she must stop by the main circulation desk in order to receive the security code to log on. This code changes regularly.

- Patrons may print from their wireless-enabled device. All pages will be charged at a rate of .10 per page.

- The Jacksonville Public Library does not and cannot exercise control over the content or accuracy of information obtained via the Internet. The library is not responsible for damages, indirect or direct, arising from a patron's use of the Internet. Therefore, the Jacksonville Public Library urges all library users to be informed consumers and to critically evaluate all information obtained via the Internet.

- Parents, not library staff, are expected to be responsible for and to supervise their children's use of the Internet.

- Patrons using a wireless-enabled device to access the Internet at the Jacksonville Public Library are expected to obey all local, state, and federal laws and the Public Computer and Internet Access Policy of the Jacksonville Public Library. Failure to abide by these laws or policies may result in loss of Internet access privileges and/or expulsion from the library and notification of appropriate law enforcement agencies.

- Patrons are responsible for virus and security protection on their own device. The Jacksonville Public Library is not responsible for any loss or damages that result from accessing the Internet through a wireless-enable device.

Approved by the Jacksonville Public Library Board of Trustees on December 12, 2016.