

MINUTES OF THE JACKSONVILLE PUBLIC LIBRARY BOARD MEETING

April 10, 2023

The regular meeting of the Jacksonville Public Library Board of Trustees was held on April 10, 2023, in the conference room of the Jacksonville Public Library. Present were President Mary Ferguson, Craig Albers, Noel Beard, Kevin Eckhoff, Lisa Haley, Forrest Keaton, Elizabeth Kennedy, Doris Robinson, and Katie Weeks. No Trustees were absent. Library Director Jake Magnuson was also present.

President Ferguson called the meeting to order at 5:00 p.m.

On motion of Haley, seconded by Eckhoff, and carried, the minutes of the March 13, 2023, meeting of the Board of Trustees were approved as presented.

The financial reports and bills were reviewed. On motion of Kennedy, seconded by Eckhoff, and carried, the financial reports for April, 2023 were approved and all properly approved bills for April in the amount of \$55,245.86 are to be paid out of general funds as funds are available.

Keaton reported he had not yet received the Endowment Fund report from US Bank Private Wealth Management for the month ending March 31, 2023.

Director's Report

Magnuson reviewed the Director's Report, March 2023. He reported that the page who had left at the start of basketball season has returned to work.

Magnuson reported that he is reviewing information on the current website and determining what information should be transferred to the new website that Piper Mountain Webs has created for the Library.

Magnuson reported that Kone Elevators converted the existing analog telephone line in the Library's elevator to a wireless cellular connection and replaced the telephone handset with an ADA-compliant push button for the phone.

Magnuson reported that Doyle Plumbing & Heating repaired the malfunctioning roll-out switch for the furnace in the Director's office/Accountant's office/conference room. He reported that the compressor for the second floor has arrived and that Doyle will be installing it soon. He reported that he had contacted Doyle to get on the list for the annual backflow preventer testing.

Magnuson reported that locks on several interior doors in the old part of the building are getting difficult to use. He indicated that he is assessing the issue and will proceed once he has more information.

Magnuson reported that he has reached out to Jamie Cosgriff with Graham & Hyde Architects to discuss the possibility of performing a new facility assessment. He noted that the last such facility assessment was performed in 2018.

Magnuson reported that the Friends of the Library board met on March 16th and the winner of the Author of the Year Contest will be announced on April 20th. He reported that the Friends' silent auction raised over \$200.

Magnuson reported that the March 5th Music Under the Dome event, featuring soprano Diane Dietz and pianist Terri Benz, attracted a crowd of 65 patrons. He also reported that the Library hosted a viewing of the latest Illinois Libraries Present series program entitled *The Weird and Wonderful World with Mary Roach*.

Magnuson reported that Outreach Services continued in-person deliveries to all of the scheduled residents and apartment communities, as well as homebound individuals. He noted that Heidi Estabrook and Courtney Langdon had made a time change in the ISD visits which resulted in them being able to reach more students who checked out books.

Magnuson reported that Heidi Estabrook had spoken to a group of residents at the Laborers' Home Development to explain the resources available at the Library, her delivery services, and the Talking Books Program.

Magnuson reported that turnout has been good for all of the Youth Services programs. He reported that the Teen Advisory Board has been going well and that a new YA Book Club has been started. He reported that both storytimes have been well attended and have received good feedback from caregivers. He stated that planning for the Summer Reading Program is going very well and most of the programs have been lined up.

Magnuson reported he had his regular monthly segment on WLDS radio and he attended several RSA/RAILS webinars in March. He reported that the Journal-Courier had interviewed Allison Jones about her plans as the new Adult Services Librarian and had published an article about the Music Under the Dome performers.

Magnuson reported that having the Adult Services Librarian position filled is making a difference because patrons are beginning to use her for more reference and genealogy questions. He reported that four adult programs have been scheduled for April, i.e., an adult coloring night, a book club, a movie night, and a poetry workshop with three local poets.

Magnuson reviewed the Comparative Service Report for March 2023.

COMMITTEE REPORTS

Automation/Technology

Beard reported that a decision will need to be made for e-mail service after moving to the new website.

Building and Grounds

Magnuson reported that he is working on identifying a solution to the weathering issue on the front door. It was noted that the solution, when chosen, should maintain the architectural appearance of the building because of the building's historical registry designation.

Finance

No report.

Personnel

No report.

Public Relations

No report.

FRIENDS OF THE LIBRARY

See Director's Report. Magnuson also noted that the annual membership drive is beginning.

RAILS/RSA

No report.

OLD BUSINESS

In old business, the prior social work intern program and the current community intern program were discussed. The Trustees discussed the potential for recasting the program as a "community resource intern" program which might include on-line contact information on the Library's website.

NEW BUSINESS

President Ferguson reported that she had just received a letter from a parent who questioned the choice of a book read and shown at a children's storytime setting. She

read the letter to the Trustees. The Trustees discussed the need for appropriate consideration of book content at storytime events, and Magnuson indicated that he would gather more information about the book selected to determine its suitability.

There being no further business, on motion made by Beard, seconded by Weeks, and carried, the meeting was adjourned at 6:01 p.m.

Respectfully submitted by Forrest Keaton